

Promenade Lake Finish Working Group

Draft Constitution and Terms of Reference

Constitution

1. The Promenade Lake Working Group (PLWG) shall consist of any member of Council. The membership need not reflect the political balance of the Council.
2. The membership of the PLWG shall be appointed by the Council.
3. The Council shall keep under review the constitution and membership of the PLWG Group.
4. Meetings of the PLWG will be called as and when the need arises, and will be supported by the Corporate Leadership Team and other Officers as required.
5. Notes will be taken at meetings of the PLWG and will be made available electronically to all Members of the Council. A summary of the deliberations following the exploration, consideration and review of matters requested, will be reported to Council.
6. At the first meeting of the PLWG, Members of the Group shall elect a Chairman and Vice-Chairman.
7. For the avoidance of any doubt, the obligation on Members to declare interests in terms of the Council's Code of Conduct shall apply to meetings of the PLWG.
8. The PLWG is a working group of the Council and will report to the Council as and when required.

Terms of Reference

- 1 To assist the Council in considering how to respond to a petition to reinstate the former Marine Lake in Maldon and make recommendations to Council
- 2 To undertake research and invite individuals or representatives of relevant groups or organisations to help inform the recommendations of the PLWG.